



The General Board of Church and Society
The United Methodist Church

Send only completed applications to:
Education and Leadership Formation
General Board of Church and Society
The United Methodist Church
100 Maryland Avenue, N.E., Washington, DC 20002
Fax: 202-488-5639

Questions please contact:

Marvlyn Scott: mscott@umc-gbcs.org
Reverend Neal Christie: Nchristie@umc-gbcs.org

ETHNIC LOCAL CHURCH GRANTS PROGRAM

APPLICATION FORM AND GUIDELINES 2013-2016

BACKGROUND

According to the 2012 Book of Discipline, the purpose of the General Board of Church and Society shall be to:

...relate the gospel of Jesus Christ to the members of the Church and to the persons and structures of the communities and world in which they live. It shall seek to bring the whole of human life, activities, possessions, use of resources, and community and world relationships into conformity with the will of God. It shall show the members of the Church and Society that the reconciliation that God effected through Christ involves personal, social and civic righteousness. (¶ 1002)

Required Steps

- Plan** ahead to meet the posted deadline.
- Review** eligibility requirements and objectives.
- Request** Bishop's or Bishop's designee letter in time to be included with application. No application will be considered without this letter of support and signature.
- Prepare** project description and budget and include a copy of your organization's budget.
- Fill in** application form completely and accurately.

ONLY COMPLETED APPLICATIONS WILL BE REVIEWED
(Please read instructions carefully)

THE GENERAL BOARD OF CHURCH AND SOCIETY

According to the 2012 *Book of Discipline* (Paragraph 1002), the purpose of the General Board of Church and Society (GBCS) shall be to:

[R]elate the gospel of Jesus Christ to the members of the Church and to the persons and structures of the communities and world in which they live. It shall seek to bring the whole of human life, activities, possessions, use of resources, and community and world relationships into conformity with the will of God. It shall show the members of the Church and Society that the reconciliation that God effected through Christ involves personal, social and civic righteousness.

As one of the four program boards of the United Methodist Church, GBCS:

- Seeks to implement *The United Methodist Social Principles* and other General Conference policy statements related to social concerns (i.e., The UM Book of Resolutions).
- Enables church members to identify and respond to critical social justice issues. Throughout the United Methodist connection, GBCS provides resources and training for Christian Social Action at community, state and regional levels.
- Expresses to the church and to the world its convictions, interpretations and concerns, recognizing the freedom and responsibility of all Christians to study, interpret and act on social justice issues. Located at the United Methodist Building on Capitol Hill, the General Board of Church and Society provides a key witness to lawmakers on issues of moral concern.

THE GBCS ETHNIC LOCAL CHURCH GRANTS PROGRAM

The purpose of the General Board of Church and Society Ethnic Local Church Grants (ELCG) Program is to provide grants to strengthen the ethnic local church through education, public policy, advocacy, or leadership training and development as they engage in social justice ministries.

INSTRUCTIONS FOR SUBMITTING A FUNDING APPLICATION

1. Eligibility requirements: To apply for funding from the ELCG Program, the applicant must be a:
- United Methodist local church, district, annual conference, racial/ethnic caucus, or other affiliated ethnic group/organization
 - Ecumenical group/organization working with and through at least one United Methodist agency or organization, whose program impacts at least one United Methodist ethnic local church.

2. **COMPLETE AN ELCG APPLICATION. MAKE SURE THAT YOUR PROPOSAL MEETS ALL OF THE PROGRAM REQUIREMENTS STATED ON PAGE III. PLAN AHEAD SO THAT YOU CAN SECURE ALL OF THE NECESSARY SIGNATURES ON THE ENDORSEMENT PAGE OF THE APPLICATION BY THE DEADLINE. APPLICANTS MAY SEEK ASSISTANCE FROM GBCS STAFF IN COMPLETING GRANT APPLICATIONS.**

WE CANNOT ACCEPT LATE APPLICATIONS OR ENDOSEMENTS—PLEASE REMEMBER THE DEADLINES ARE JANUARY 10 AND AUGUST 10 OF EACH YEAR.

3. Submit the application with a necessary parts. It must be postmarked by one of the following **deadlines**:

January 10th for the March funding cycle
August 10th for the October funding cycle

Send the application to:

Education and Leadership Formation
 General Board of Church and Society
 The United Methodist Church
 100 Maryland Avenue, N.E.
 Washington, D.C. 20002
 Fax: (202) 488-5619 (Send an original by mail, if you fax the application)

AFTER SUBMITTING AN APPLICATION

1. Upon receiving an application, GBCS will send the applicant a letter of acknowledgment with a “cc:” to persons indicated on page 7 of the application.
2. GBCS staff will conduct an initial review of the application to check it for conformity with the program’s guidelines. If additional information or clarification about the application is needed, the Assistant General Secretary for Education and Leadership Formation area and/or Board member will also contact the applicant.
3. Final review and action on each funding application are done at the spring and fall meetings of the General Board. Grant decisions are communicated in writing to the applicant soon after each board meeting.

FOR MORE INFORMATION

Please contact the office of Education and Leadership Formation at above address or call (202) 488-5642. Marvlyn Scott at Mscott@umc-gbcs.org or Rev. Neal Christie at NChristie@umc-gbcs.org.

APPLICATION AND ELCG PROGRAM GUIDELINES

1. Applicants must meet eligibility requirements and submit a complete application by the deadline.
2. The program/project must be targeted to impact one or more specific United Methodist ethnic local church(es).
3. Racial/ethnic persons shall comprise the majority of those served by the program/project.
4. The program/project must focus on the self-identified needs of ethnic local church(es) and persons as they address one or more chronic social problems or concerns (i.e., housing, employment, health care, human rights, education, the environment, racism etc.). (See *The Social Principles of the United Methodist Church*).
5. All policy and program decisions are to be made by a supervising board, which shall be composed of a majority of ethnic persons.
6. **The program/project shall engage in one or more of the following activities and must be focused on moving a congregation, community, network or ministry toward doing justice, advocacy or organizing that brings systemic change:**
 - **Education** relating to social, economic, public policy and environmental justice issues. Education may take place through seminars, workshops, consultations, and/or the development of resource materials that engage communities to move from acts of mercy (direct service) to acts of justice (advocacy) or community based organizing.
 - ❖ Examples: An annual conference seminar on national and international affairs; a jurisdictional consultation on immigration issues;

- **Leadership training and development** for Christian witness on social, economic and public policy issues within and beyond the church. This can occur through seminars, workshops, consultations, internships or other means.
 - ❖ Examples: A local substance abuse training and action program, which includes alcohol and drug abuse prevention techniques; an ecumenical training workshop on citizen rights regarding police use of deadly force.
- **Public Policy Advocacy** for and monitoring of issues that have an impact on the lives of racial ethnic persons in the church and society (e.g. legislation on immigration, racially motivated violence, criminal justice, employment, etc.).
 - ❖ Examples: A project focusing on advocating for fair employment practices, an annual conference workshop for advocacy on public policies affecting racial/ethnic persons and communities.
- **Connecting Justice with Mercy** assisting and supporting non-violent youth offenders as they make faithful connections between acts of mercy and systemic advocacy for justice in the local, national and global community.

Consider these definitions as you submit your proposal:

A. Justice has to do with fairness, with what people deserve. It results from **social structures** that guarantee moral rights. **Charity** has to do with benevolence or generosity. It results from people's good will and can be withdrawn whenever they choose.

B. Advocacy is acting, speaking or writing in support of a person or an issue. An **Advocate** is one who works for social change through addressing policy or programs on behalf of a group of people.

7. Each funding request will be considered on its own merits (with no required minimum or maximum amount) and with consideration for the availability of funds.
8. All funding from GBCS must be used for actual programmatic components of the program/project and **not** for salaries, purchase of equipment, purely administrative costs, and direct delivery of services. GBCS will not fund a publication unless it is in the context of a larger program/project.
9. The intent of the ELCG Program is to provide seed money for programs/projects. Therefore, the ELCG Program gives priority to first time applicants. After receiving a grant from GBCS, applicants may submit an application in subsequent funding cycles only if the program/project has a new focus.
10. Where applicable, program/project leadership must consult with the appropriate District Superintendent, Resident Bishop or his/her designee, the Conference Director of Connectional Ministries, the Conference Board of Church and Society Chairperson, the Conference Ethnic Local Church Concerns Committee Chairpersons, (or the responsible constituent bodies).

GENERAL BOARD OF CHURCH & SOCIETY OF THE UNITED METHODIST CHURCH

**ETHNIC LOCAL CHURCH GRANTS PROGRAM
APPLICATION
2013-2016**

I. IDENTIFICATION FACTS

A. Title of program/project:

B. Requested amount from GBCS:

C. Name of group(s) applying:

D. What type of group(s) do you represent? (Check one or more if multiple groups applying.)

<input type="checkbox"/> Local Church	<input type="checkbox"/> Annual Conference	<input type="checkbox"/> Other affiliated ethnic group/organization
<input type="checkbox"/> District	<input type="checkbox"/> Racial/Ethnic Caucus	<input type="checkbox"/> Ecumenical group/organization working with and through a United Methodist agency (agencies) or organization

E. What is your Conference?
(For Local Church and District only.)

F. Mailing address:

City: _____ State: _____ Zip: _____

Tel: _____ Fax: _____

Email: _____ Mobile: _____

Other contact information: _____

G. Ethnic group(s) served:

H. Program/Project Director(s):

I. Contact Person (If different than G):

Received:
(Date Stamp Here)

Log Number:

II. PROGRAM/PROJECT DESCRIPTION

To respond fully to the questions, you may use additional pages or reproduce pages 2-3. On reproduced pages, be sure to copy the questions when answering them.

1. What type of activity does your program/project engage in? **Programs must include a focus on moving from mercy to justice, advocacy, organizing for systemic social change.** (You may check more than one. See item 6 p. iii for a description of these activities).

Education Leadership Training & Development Public Policy Advocacy

2. Check if your program/project is:

A new initiative An ongoing program/project (If so, please provide a brief history) Priority will be given to new and emerging initiatives.

3. Is this program/project part of a comprehensive plan of an annual conference

Yes No

Does your congregation pay its Conference and World Service apportionments in full? *The required signature from the District Superintendent, Bishop or other Conference representative named on the application signature page confirms this.*

Yes No

4. What are the needs that your program/project addresses? How do they relate to the Social Principles of the United Methodist Church?

5. Provide documentation for the purpose that this proposal addresses.

6. Describe why this proposal is an urgent need at this time.

7. Name the **assets** in the community that you will build on. Include all **institutional partnerships** that you will align to meet your program outcomes. What works in the community? What institutions will you or do you partner with, such as schools, businesses, faith communities, elected officials, civic groups, and advocacy groups?
8. Describe the components of your program/project and how it addresses these needs and works with the assets in your community.
9. How does this program/project strengthen one or more United Methodist racial/ethnic local churches?
10. Describe the ethnic background of the majority of those who will be served by the program/project? Give percentages if possible.
11. Describe the ethnic background of those that will work in the program/project? Give percentages if possible.
12. What schedule/time table will you follow to complete, evaluate, and follow-up the program/project as funded by GBCS?

III. FUNDING REQUEST

1. Requested amount from GBCS:
2. Has your group received previous funding from the ELCG Program?
 No Yes. If so:

How much and when?

Title of the previous program/project:
3. Describe in detail your plans for funding this project beyond the current grant.
4. Name your funding sources that will continue this project. Please be specific.

IV. FINANCIAL INFORMATION**ANTICIPATED INCOME**

Line#	Description of Income	Amount(S)
	United Methodist	
1	General Board of Church and Society	
2	Other General Agencies (specify)	
3	Conference	
4	District	
5	Local Church(es)	
6	Other denominations (specify)	
7	Individual Donations	
8	Registration fees	
9	Foundations (specify)	
10	Government agencies	
11	Other (specify)	
	Total Anticipated Income	
12	In Kind (specify)	
13		
14		
15		
	Total In-Kind Income:	
	TOTALS	

PROPOSED PROGRAM/PROJECT BUDGET

Line #	Description of Anticipated Expenses* Include the period of time you anticipate incurring these expenses? (Please give specific dates).	Amount to be Funded by BCS(\$)	Amount to be Funded by Other Sources(\$)	Subtotal(S)
	TOTAL(S)			

V. ORGANIZATION AND POLICY-MAKING

Please identify the leadership of your program/project's supervising board.

<u>Name and Address</u>	<u>Title or Position</u>	<u>Racial Ethnic Group</u>	<u>Phone Number</u>	<u>Email</u>
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ENDORSEMENTS

Before final approval, the funding application must be reviewed and endorsed by the designated persons below. These persons and GBCS members residing in the program/project's conference or area will be notified of both the receipt of the proposal and action taken on it by the General Board of Church and Society.

I have reviewed the above proposal and believe it is a means of strengthening and developing one or more United Methodist racial/ethnic local church(es).

* or appropriate responsible constituent body or appropriate person.

Title	Name and Address	Phone	Signatures	Date
Local Church Authorization (if applicable)				
District Superintendent				
Conference Council on Ministries Director*				
Conference ELC Committee Chair*				
Conference Board of Church and Society				
Resident Conference Bishop (or designee)*				

*or appropriate responsible constituent body or appropriate person

**The General Board of Church and Society
The United Methodist Church**

The *2012 Book of Discipline* of The United Methodist Church directs the General Board of Church and Society to:

- Seek implementation of the Social Principles and other social policy statements of the General Conference.
- Project plans and programs that challenge members of The United Methodist Church to work through their own local churches, through ecumenical channels and through society toward personal, social and civic righteousness.
- Assist districts and annual conferences with needed resources.
- Analyze issues confronting persons, local communities, the nation, and the world.
- Speak to the church and to the world, its convictions, interpretations, and concerns, providing “forthright witness on social issues”.
- Recognize the freedom and responsibilities of all United Methodists to study, interpret, and act on any or all recommendations in keeping with their own Christian calling.
- Develop, promote and distribute resources and conduct programs to inform, motivate, train, organize and build networks for action toward social justice throughout society — particularly on the specific social issues that the Board has set as high priorities.
- Analyze long-range social trends underlying ethical values, systemic alternatives, and strategies for social change.
- Encourage Christian lines of action that assist humankind to move toward a world of peace and justice.
- Enable church members through conferences, districts, coalitions and networks to identify and respond to critical social issues at the community, state and regional levels.
- Conduct a program of research, education and action — consistent with the Social Principles and the policies adopted by General Conference — on the wide range of issues confronting church and society.

**To learn more about the ministries
of the General Board of Church and Society
visit our website at
<http://umc-gbcs.org/>**